

Board Meeting Evaluation Questions

This document augments *Boards on Fire*, page 40

Consider giving every board member a brief form at the end of each board meeting, where they can assess that meeting's effectiveness. Here are some questions you could ask, using a scale of 1 to 5 for some questions, and offering an opportunity for written responses for some. Be sure to get them back right away, while the meeting is fresh in their minds.

- 1) Did you feel like this meeting was a good use of your time and your gifts?
- 2) Did you feel like (you) (others) came prepared to govern?
- 3) Do you feel like you were afforded opportunities to contribute to the conversation?
- 4) Did you learn anything that will help you govern in the future?
- 5) What was the most worthwhile element of the meeting?
- 6) What was the least useful element of the meeting?
- 7) What could be done to make meetings like this more effective?

You could also ask about the venue, the food and beverage, the length, preparatory materials, etc. Offering people an opportunity to share their feedback after each meeting will help board members feel valued and heard, and make your board meetings more worthwhile for everyone.